



Your emergency care summary

CONFIDENTIAL

OPT-OUT FORM

Request for my clinical information to be withheld from the Summary Care Record

If you **DO NOT** want a Summary Care Record please fill out, fold, seal the form and return it in the post or give it to your GP practice

A. Please complete in BLOCK CAPITALS

Title Surname / Family name

Forename(s)

Address

Postcode Tel No..... Date of birth

NHS number (if known)..... Signature

B. If you are filling out this form on behalf of another person or child, their GP practice will consider this request. Please ensure you fill out their details in section A and your details in section B

Your name Your signature.....

Relationship to patient..... Date

What does it mean if I DO NOT have a summary care record?

NHS healthcare staff caring for you may not be aware of your current medications, allergies you suffer from and any bad reactions to medicines you have had, in order to treat you safely in an emergency.

Your records will stay as they are now with information being shared by letter, email, fax or phone.

If you have any questions, or if you want to discuss your choices, please:

- phone the Summary Care Record Information Line on 0300 123 3020;
- contact your local Patient Advice Liaison Service (PALS); or
- contact your GP practice.

FOR NHS USE ONLY

Actioned by practice yes/no

Date

Moisten here



PRIVATE & CONFIDENTIAL

Name
Address line 1
Address line 2
Address line 3
Address line 4
Postcode

0000101000011

CCG Name
CCG Add 1
CCG Add 2
CCG Add 3
CCG Add 4
Postcode

Your NHS Number is: 000 000 0000

Date

Salutation

Summary Care Record – your emergency care summary

The NHS in England is introducing the Summary Care Record, which will be used in emergency care. The record will contain information about any medicines you are taking, allergies you suffer from and any bad reactions to medicines you have had, to ensure those caring for you have enough information to treat you safely.

As a patient you have a choice:

- **Yes I would like a Summary Care Record** – you do not need to do anything and a Summary Care Record will be created for you. Healthcare staff will ask your permission before they look at your record, except in certain circumstances for example if you are unconscious.
- **No I do not want a Summary Care Record** – enclosed is a freepost opt out form. **This form should be completed, sealed and returned, or alternatively given to your GP practice.** Additional copies of the opt out form can be picked up from your GP practice or requested from the dedicated NHS Summary Care Record Information Line on **0300 123 3020**.

The enclosed leaflet provides more information to help you decide.

For more information, telephone the dedicated NHS Summary Care Record Information Line on **0300 123 3020** or visit the website at www.nhscarerecords.nhs.uk, where you can find information in other formats and languages.

You can choose not to have a Summary Care Record and you can change your mind at any time by informing your GP practice.

Your NHS number is located at the top of this letter above the date. Please keep it safe and use it when you communicate with the NHS



(XX CCG to insert location information and details of any planned awareness/drop in sessions for patients)

Your Summary Care Record will be created over the next XX months but you should make your choice within XX weeks from the date of this letter.

If you do nothing we will assume that you are happy with these changes and create a Summary Care Record for you. If you are the parent or guardian of a child under 16 and feel that they are old enough to understand, then you should make this information available to them.

Yours sincerely

SIGNATURE

SIGN OFF NAME
Job Title



NHS Summary Care Record
Unit B
Sutton Parkway
Oddicroft Lane
SUTTON-IN-ASHFIELD
NG17 5FB

Business Reply
Licence Number
RSLB-KYYL-TXUS

666666

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Please do not use this response service for any other purpose than described overleaf.
Information returned for any other purpose will be destroyed.

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